

**Town of Webster
Office of Select Board
945 Battle Street/Rte. 127
Webster, NH 03303**

Select Board Meeting – November 24, 2014

Select Board present: Chairman Roy Fanjoy, Selectman Bruce Johnson and Selectman Roger Becker.

6:32 pm The Board signed the following for Therese Larson filling in for Administrative Assistant Judy Jones:

- Selectman Johnson made a motion to accept the amended 10/27/14 minutes to reflect proper date change and change “Clayton” to “Clinton” on page 2; seconded by Chairman Fanjoy and approved.
- Selectman Johnson made a motion to accept the 11/10/14 work session minutes from 4 pm to 6pm as written; seconded by Selectman Becker and approved.
- Selectman Johnson made a motion to accept the 11/10/14 regular minutes as written held at 6:30 pm; seconded by Selectman Becker and approved.
- Selectman Johnson made a motion to accept the 11/12/14 work session minutes as written held at 4 pm; seconded by Chairman Fanjoy and approved.
- Winnepocket Road Sign coming north on route 127 is difficult to read – Chairman Fanjoy said this topic was discussed with Road Agent Bean at the 4 pm work session earlier today.
- After a brief discussion regarding the Christmas Baskets for those residents in need, it was decided to continue with past practice – Mrs. Jones and Mrs. Pinkham will make the deliveries.

The Board discussed or approved the following for Financial Administrator Wendy Pinkham:

- October bank reconciliations.
- The Board signed an Intent-to-Cut for Map 3 Lot 27 Long Street-Doris E. Beck, Logger Adam E. Mock.
- The Board signed the Health Trust 2015 Transmittal Renewal for the new rates.
- Next Budget work sessions will be scheduled for Monday December 8th from 4 pm to 6 pm and Monday December 22nd from 4pm to 6 pm. Both Mondays the regular Select Board meetings will commence at 6:30 pm.

Police Chief Robert Dupuis presented or advised the Board of the following:

- 30 calls for service in the last two weeks with highlights read.
- Chief informed the Board he was of the understanding that a family was living in the basement at 969 Battle Street. His concern was with fire egress from the basement. Following a brief discussion, Selectman Becker suggested contacting the property owner and inviting him/her to talk with the Select Board. Mrs. Larson will talk with Mrs. Jones regarding contacting the property owner(s).
- The Selectmen signed PO #40 for \$565.00 to Riley’s Sport Shop, Inc. for shot gun and ammunition.
- The Board approved Chief Dupuis’s request for Mrs. Pinkham to take \$200 out of the Uniforms line of the budget to make a donation to the Concord Crimeline.
- Chief Dupuis will meet with Mrs. Pinkham to discuss tablets and the firewall.
- The Select Board will attend a public demonstration of “In Vehicle Watch Guard Cameras” on December 10, 2014 at 4 pm at the Public Safety Building. A public notice will be posted accordingly.
- 114 Deer Meadow Road re: unregistered vehicles – Chief Dupuis stated one car had been removed and they were in the process of removing another one.
- Chief Dupuis was excused from the remainder of the meeting.

Fire Chief Rob Wolinski presented or advised the Board of the following:

- 146 calls for the year to date.
- \$1,800 in budget for Valley Fire Quote for regular maintenance/basic service of the department’s apparatus that Emmett used to do in the past but is unable to continue.
- Chief will discuss his budget with the Board at the end of this meeting.
- Trainings – Boscawen has invited Webster to do trainings with the Smoke Machine. A Wardens’ training is scheduled for December 11th from 6 pm to 8 pm at the Chichester Fire Department with the Forest Ranger to go over online permits.
- A Webster fire engine was in the Annual Concord Christmas Parade driven by Jon King.
- Capital Area meeting was last Thursday night to discuss a newly adopted May Day Procedure policy which is training for firefighters to help a downed firefighter.
- Looking at working with Town of Salisbury Explorers. Chief Wolinski suggested switching Town locations each week for their meetings.
- Resignation of Volunteer Firefighter Matt King as of November 20, 2014. He does not have the time to devote. Chief Wolinski informed the Board of the interests of potential new members.

Road Agent Emmett Bean presented his report at the 4 pm work session.

Treasurer Mary Smith informed the Board tax monies were coming in. She also asked if she could donate her old laptop to the school district. Selectman Johnson stated it would more than likely not be compatible with the district’s equipment. After a brief discussion, the Board asked Mrs. Larson to check with Larry Amos and the Library. The Board was in agreement to allow Mrs. Smith and her husband to put a box for “Toys for Tots” at the Town Hall and put an announcement on the Town’s website.

R E Fanjoy

B G. Johnson

R A Becker

Old Business:

- Job Description (s) & changes – The Board discussed the Welfare Officer Job Description which they thought was fine. Selectman Johnson wanted to hold the Custodial one for a few weeks. He was waiting for feedback from Brenda Silver. Selectman Becker made a motion to accept the job description for the Welfare Officer; seconded by Chairman Fanjoy and approved.
- Information on poll hours for Town Meeting and purchase of counting machine – Selectman Johnson informed the Board that Town Clerk Michele Derby was not in favor of the two additional hours. She felt that with the Absentee Ballot process the additional hours are not necessary. The Board was in total agreement with the Town Clerk. Discussion continued regarding the purchase of a counting machine. Selectman Johnson stated the Town Clerk researched other towns and found that the issue was not the initial cost but the costs to keep the machine's software updated and the cost for programming cards before each election and the Town Clerk at one particular town had to spend a couple of hours testing the machine each time. Selectman Johnson referred to the report Mrs. Derby had submitted to the Board and that she did not see the need to invest in a counting machine. The Board was in total agreement.
- Boston Post Cane Award – after a brief discussion the Board agreed to award the Boston Post Cane to Eleanor Corliss who is currently in the Merrimack County Nursing Home. Per communication from Barbara Corliss, Eleanor is 95 years old and will be 96 in January 2015. The Board will set a date in December if time allows, for the three of them to present Mrs. Corliss with the cane.
- Kim Fortune to forward presentation given on 11/10/14 – nothing received to date.

New Business:

- Copart's junkyard license good until 11/30/14 – after a brief discussion, the Board agreed to extend the license to December 31, 2014. Chairman Fanjoy will hand deliver it tomorrow, November 25th.
- Accept Welfare Director Barbara Chellis' resignation effective 12/31/14. Chairman Fanjoy asked that a letter of recognition for all her years of service be written and the Select Board will sign it. The Board discussed the process for finding a replacement. Mrs. Pinkham will put an employment ad on the NHMA website. Selectman Becker suggested contacting the City of Concord Welfare Office to see if they would like to subcontract with Webster.
- Chairman Fanjoy gave an update regarding the Public Safety Building Roof project. He stated he had contacted Frank Anzalone about the contract. Frank was working with Pete Swislosky on a more concise contract. Chairman Fanjoy had not heard from Frank or Pete at the time of this meeting. Chairman Fanjoy will call Mr. Anzalone.

Public Comments:

- Jason Wovkanech of Corn Hill Road expressed his concerns regarding the trucking safety issues with Copart's haulers and the wear and tear on the Town's roads. He has witnessed speeding and rolling through Stop signs. He gave reports to the Board from the Internet he had printed out about Copart in other states that were having difficulties with the company. After a brief discussion, Selectman Johnson asked Mrs. Larson to relay Mr. Wovkanech's complaints to Police Chief Dupuis. The Board thanked Mr. Wovkanech for his concerns and comments.

Mary Smith inquired about the timeframe of the Public Safety Building roof.

At this time Fire Chief Wolinski presented his 2015 budget to the Board.

8:39 pm Selectman Becker made a motion to adjourn the meeting; seconded by Chairman Fanjoy and approved.

Roy E. Fanjoy, Chairman
SB/ tel

Bruce G. Johnson

Roger A. Becker

R E Fanjoy

B G. Johnson R A Becker